

Are you interested in working with asylum seekers, migrants, refugees and Black, Asian and Minority Ethnic communities in London?



Lewisham Refugee Network is recruiting for

Director (full time)

NJC PO2 35 -38 (£ 32,535 - £35,053 including ILW, depending on experience)

Lewisham Refugee Network is looking for a confident and visionary manager to lead the organisation through its' next stage of development. Must have an understanding of asylum and refugees issues, as well capacity building techniques for Refugee community organisations.

Closing date: Monday 1st February 2010, 5pm

Previous applicants need not apply

Advice Services Coordinator (full time)

NJC SO2 pt 33 (£31,148 including ILW)

Lewisham Refugee Network is recruiting an Advice Services Co-ordinator to support the organisation's development and expansion of its advice services locally. Must have some experience of advice giving and working within a regulatory framework.

Closing date: Monday 1st February 2010, 5pm



RAMFEL (Refugee and Migrant Forum of East London) is recruiting for

Advice and Good Relations Officer for Eastern European Communities,

(2 days per week, 14 hours)

NJC 29 £26,401 pro rata includes outer London weighting

The post holder will provide generalist one to one advice in welfare benefits, housing and access to education as well as lead on community engagement and community cohesion activities with the Eastern European community. The post is funded by the Lloyds TSB Foundation until December 2011.

Closing Date: Friday 29th January 2010, 12noon

Barking & Dagenham BAME Forum Coordinator

(2.5 days per week, 17.5 hours) NJC 29 £26,401 pro rata includes outer London weighting We're looking for a highly enthusiastic and creative individual who is not afraid of a challenge to lead on the development of a Forum for BAME (Black, Asian and Minority Ethnic) communities in Barking & Dagenham. The post holder will facilitate activities to promote the representation and inclusion of BAME communities locally.

The post is funded by the London borough of Barking & Dagenham

Funded until March 2011

Closing Date Friday 29th January 2010, 12noon

Finance Officer

(14 Hours per week guaranteed until March 2010, thereafter minimum of 7 hours per week)

NJC 26 £23,976 pro rata includes outer London weighting

We're looking for an innovative and enthusiastic self starter to manage the financial systems of RAMFEL and Eastside Community Heritage. Must have previous experience of acting as a finance officer or bookkeeper, for a community/ voluntary organisation with an annual turnover of between £250,000 £500,000.

Closing Date: Thursday 28th January 2010, 12noon

Health Access & Development Officer

(4 days a week, 28 hours)

NJC 29 £26,401 pro rata includes outer London weighting

We're looking for a creative individual with a passion for health and social care issues to provide 1-1 advocacy and advice for individuals accessing health and social care services. The post holder will also be responsible for developing the organisations good health promotion programme.

Closing Date: Tuesday 2nd February 2010, 5pm

Housing Solicitor

2 days (14 hours per week) until March 2010, thereafter 4 days (28 hours per week) until March 2012 subject to ongoing funding

NJC 32 £28,807 pro rata includes outer London weighting The post holder will be part of a team of 3 specialist solicitors providing, information, advice and representation to asylum seekers, migrants, refugees and Black, Asian and Minority Ethnic communities in East London. In addition the post holder will also provide training and information briefings to community/voluntary groups in East London dealing with housing matters.

Closing Date: Thursday 28th January 2010, 5pm

Recruitment for all posts is currently being managed by RAMFEL. We're sorry but we are unable to take telephone queries at present, please email and queries to recruitment@ramfel.org.uk.

To download an application pack, please visit either www.lrn.org.uk for posts at Lewisham Refugee Network and www.ramfel.org.uk for posts at RAMFEL.